

**South Whidbey Parks & Recreation District  
Vouchers for December 17, 2014**

**Maintenance & Operations Fund**

Vouchers scheduled prior to the December Board meeting:

<u>VENDOR</u>	<u>AMOUNT</u>	<u>TOTAL</u>	<u>DESCRIPTION</u>
<b><u>Bi-Monthly Payroll</u></b>			
Carter, Austin - Payroll	\$899.84	\$899.84	
Coutts, Doug - Payroll	\$2,337.58		
Coutts, Doug - Expenses	\$27.20	\$2,364.78	<b>Total for Coutts</b>
Fallon, Tom - Payroll	\$1,972.08	\$1,972.08	
McMains, Samantha - Payroll	\$182.85	\$182.85	
Monforte, Carrie - Payroll	\$1,560.76	\$1,560.76	
Nelson, Peggy - Payroll	\$1,426.07	\$1,426.07	
Rawls, Hunter - Payroll	\$698.61	\$698.61	
<b>Total Bi-Monthly Payroll</b>	<b>\$9,104.99</b>	<b>\$9,104.99</b>	
<b><u>Agape Covenant Cleaning</u></b>			
Invoice #1336123	\$335.40		Office Building Janitorial Service
<b>Total Agape Covenant Cleaning</b>		<b>\$335.40</b>	
<b><u>Essential Water Services</u></b>			
Invoice #2877A	\$10.00		Water Testing
<b>Total Essential Water Services</b>		<b>\$10.00</b>	
<b><u>Freeland Ace Hardware</u></b>			
Invoice #84579	\$116.79		Chain Saw Supplies
<b>Total Freeland Ace Hardware</b>		<b>\$116.79</b>	
<b><u>Les Schwab Tire Center</u></b>			
Invoice #41300093144	\$28.74		Tire Repair
<b>Total Les Schwab Tire Center</b>		<b>\$28.74</b>	
<b><u>Office Depot</u></b>			
Invoice #742595809	\$47.91		Office Supplies
<b>Total Office Depot</b>		<b>\$47.91</b>	
<b><u>Puget Sound Energy</u></b>			
Account #300000003172	\$302.71		Electrical Service
Account #200010294276	\$61.53		Electrical Service
Account #200020863003	\$53.03		Electrical Service
<b>Total Puget Sound Energy</b>		<b>\$417.27</b>	
<b><u>Ricoh USA Inc.</u></b>			
Invoice #5001708223	\$215.72		Copier Monthly Lease
<b>Total Ricoh USA Inc.</b>		<b>\$215.72</b>	
<b><u>Rotary Club of Whidbey Westside</u></b>			
Invoice #162	\$250.00		Membership Dues
<b>Total Rotary Club of Whidbey</b>		<b>\$250.00</b>	
<b><u>Verizon Wireless</u></b>			
Invoice #9736067734	\$235.38		Cell Phone Service for November
<b>Total Verizon Wireless</b>		<b>\$235.38</b>	
<b><u>VISA - Heritage Bank</u></b>			
Acclivity	\$270.66		Annual Payroll Tax Service
Zero Waste	\$253.55		Dogipot and Bags
<b>Total VISA - Heritage Bank</b>		<b>\$524.21</b>	

**DRS - Deferred Compensation Plan**

Employee Portion	\$489.29	Deferred Compensation
Employer Portion	\$635.71	Deferred Compensation

<b>Total DRS - Deferred Compensation</b>	<b>\$1,125.00</b>	
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**Western Equipment Distributors**

Invoice #764585	\$3,656.17	Mower Repair
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<b>Total Western Equipment Distributors</b>	<b>\$3,656.17</b>	
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**Whidbey Telecom**

Invoice #3792920	\$427.89	Telephone, Internet, Website and Alarm Monitoring
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<b>Total Whidbey Telecom</b>	<b>\$427.89</b>	
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<b>\$16,495.47</b>	<b>\$16,495.47</b>	<b>TOTAL M&amp;O Fund prior to Dec 17, 2014</b>
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**Vouchers to be approved at the December 17, 2014, Board meeting:**

<u>VENDOR</u>	<u>AMOUNT</u>	<u>TOTAL</u>	<u>DESCRIPTION</u>
<b><u>Monthly Payroll</u></b>			
Carter, Austin - Payroll	\$899.84	\$899.84	
Coutts, Doug - Payroll	\$2,337.58		
Coutts, Doug - Expenses	\$0.00	\$2,337.58	<b>Total for Coutts</b>
Fallon, Tom - Payroll	\$4,172.06	\$4,172.06	
Mackie, Erin - Payroll	\$1,500.00	\$1,500.00	<i>Basketball Coordinator</i>
McMains, Samantha - Payroll	\$216.00	\$216.00	
Monforte, Carrie - Payroll	\$2,600.00		
Monforte, Carrie - Expenses	\$0.00	\$2,600.00	<b>Total for Monforte</b>
Nelson, Peggy - Payroll	\$1,426.07		
Nelson, Peggy - Expenses	\$42.38	\$1,468.45	<b>Total for Nelson</b>
Rawls, Hunter - Payroll	\$727.70	\$727.70	
<b>Total Monthly Payroll</b>	<b>\$13,921.63</b>	<b>\$13,921.63</b>	
<b><u>Delta Dental</u></b>			
Dental Insurance for January	\$344.10		Monthly Dental Insurance
<b>Total Delta Dental</b>		<b>\$344.10</b>	
<b><u>Double R Rental</u></b>			
Invoice #69870-1	\$146.15		Slab Grinder Rental
<b>Total Double R Rental</b>		<b>\$146.15</b>	
<b><u>Freeland Chamber of Commerce</u></b>			
Invoice #2015-0011	\$99.00		Membership Dues
<b>Total Freeland Chamber of Commerce</b>		<b>\$99.00</b>	
<b><u>Hanson's Building Supply</u></b>			
Invoice #10064A	\$123.75		Lumber & Supplies
Invoice #12145A	\$73.61		Lumber
<b>Total Hanson's Building Supply</b>		<b>\$197.36</b>	
<b><u>Susan Ishikawa</u></b>			
Invoice dated 12/8/14	\$200.00		Sign Language Instruction
<b>Total Susan Ishikawa</b>		<b>\$200.00</b>	
<b><u>Island County Public Health</u></b>			
2015 Permit	\$144.00		Food Service Establishment Permit
<b>Total Island County Public Health</b>		<b>\$144.00</b>	
<b><u>Island County Property Management</u></b>			
January 2015	\$500.00		Monthly Lease Payment
<b>Total Island County Prop Mgmt</b>		<b>\$500.00</b>	

**Island Disposal**

Invoice #3800524	\$338.11	Refuse Removal for Park
Invoice #3800654	\$191.38	Refuse Removal for Office Building

<b>Total Island Disposal</b>	<u>\$529.49</u>	
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**Island H2O Systems**

Invoice #229440	\$12.30	Bottled Water
Invoice #229707	\$12.30	Bottled Water
Invoice #230035	\$16.03	Dispenser Rental

<b>Total Island H2O Systems</b>	<u>\$40.63</u>	
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**Robert May**

Invoice dated 12/10/14	\$180.00	CPR/First Aid Training
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<b>Total Robert May</b>	<u>\$180.00</u>	
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**Puget Sound Energy**

Account #567-296-100-9	\$339.92	Electrical Service
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<b>Total Puget Sound Energy</b>	<u>\$339.92</u>	
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**Petty Cash**

December 2014 Petty Cash	\$49.78	November-December receipts
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<b>Total Petty Cash</b>	<u>\$49.78</u>	
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**Regence Blue Shield**

January Health Insurance	\$3,481.05	Health Insurance
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<b>Total Regence Blue Shield</b>	<u>\$3,481.05</u>	
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**Sebo's Do-It Center**

Invoice #A568727	\$7.63	Bleach
Invoice #A569932	\$16.36	Janitorial Supplies
Invoice #A570059	\$10.96	Respirators
Invoice #A570099	\$75.07	Electrical Supplies
Invoice #A570597	\$91.04	Light Bulbs & Scraper Blades

<b>Total Sebo's Do-It Center</b>	<u>\$201.06</u>	
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**Simplot Partners**

Invoice #212031578	\$1,593.96	Fertilizer
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<b>Total Simplot Partners</b>	<u>\$1,593.96</u>	
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**Sound Tractor Company**

Invoice #IN99979	\$281.22	Tractor Repair
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<b>Total Sound Tractor Company</b>	<u>\$281.22</u>	
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**South Whidbey School District**

Invoice #SWPR2015-01	\$2,901.03	Fuel
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<b>Total South Whidbey School District</b>	<u>\$2,901.03</u>	
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**Southeastern Security Consultants**

Invoice #16397	\$20.00	Background Report
Invoice #16518	\$40.00	Background Report
Invoice #16744	\$20.00	Background Report

<b>Total Southeastern Security Consultants</b>	<u>\$80.00</u>	
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**TDM Electric**

Invoice #49	\$248.92	Electrical Work in Shop
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<b>Total TDM Electric</b>	<u>\$248.92</u>	
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**VISA - Heritage Bank**

Rebel Desk	\$748.00	Treadmill Desk
Constant Contact	\$32.61	Email Newsletter
Code 42 Software	\$9.99	Computer Backup

<b>Total VISA - Heritage Bank</b>	<u>\$790.60</u>	
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**WA Dept of Retirement**

Employer Portion	\$2,081.17	December Retirement Contribution
Employee Portion	<u>\$1,400.00</u>	December Retirement Contribution
<b>Total WA Dept of Retirement</b>	<b><u>\$3,481.17</u></b>	

**DRS - Deferred Compensation Plan**

Employer Portion	\$635.00	December Retirement Contribution
Employee Portion	<u>\$490.00</u>	December Retirement Contribution
<b>Total DRS - Deferred Comp Plan</b>	<b><u>\$1,125.00</u></b>	

**WA State Dept of Transportation**

Ferry Fees	\$16.60	Ferry Trip - Doug
Ferry Fees	<u>\$16.60</u>	Ferry Trip - Maintenance
<b>Total WA State Dept of Transportation</b>	<b><u>\$33.20</u></b>	

<u>\$47,404.74</u>	<u>\$47,404.74</u>	<b>TOTAL Maintenance &amp; Operations Fund Vouchers for December 2014</b>
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**ELECTRONIC PAYMENT**

**EFTPS - 941 Payment**

12.31.14 Payroll Tax	<u>\$2,800.00</u>	Second Half of December Payroll Liabilities
<b>Total EFTPS - 941 Payment</b>	<b><u>\$2,800.00</u></b>	

<b>\$2,800.00</b>	<b>\$2,800.00</b>	<b>TOTAL Electronic Payments for December 2014</b>
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<b><u>\$50,204.74</u></b>	<b><u>\$50,204.74</u></b>	<b>TOTAL M&amp;O Fund for December 2014</b>
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