



South Whidbey Parks & Recreation District

PICNIC SHELTER Reservation Form

P.O. Box 136
Langley, WA 98260
Phone: (360) 221-5484
Fax: (360) 221-7323

Group Name _____ Date Submitted _____

Group Contact _____

Mailing Address _____ City/Zip _____

Day Phone _____ Evening Phone _____

Facility (Community Park or Sports Complex) _____

Date Requested _____ Start Time _____ End Time _____

Type of Use _____ Number of Guests Expected _____

I have read and understand the rules and regulations for the South Whidbey Parks & Recreation District and will take full responsibility to abide by those rules and regulations. I do hereby understand that I am responsible for the supervision and control of any group or individuals while using the Park facilities to ensure their safety, prevent injury and/or damage to the equipment, property or grounds of the facility. The applicant agrees to comply with all facility policies and procedures, and assume liability for any and all damages that are due to the negligence of the applicant.

Indemnification / Hold Harmless

User shall indemnify and hold harmless the South Whidbey Parks & Recreation District, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of use of Premises or from any activity, work or thing done, permitted, or suffered by User in or about the Premises, except only such injury or damage as shall have been occasioned by the sole negligence of the South Whidbey Parks & Recreation District.

Signature of Applicant

Date

For Office Use Only:

Date Approved _____ Staff Initials _____

Date Entered into Computer _____ Staff Initials _____

Community Park/Sports Complex Picnic Shelter Use Rules

- ❑ A Picnic Shelter Reservation Form must be completed for each use request.
- ❑ Reservations are made on a first-come, first-served basis. There are no fees charged at this time for picnic shelter use.
- ❑ Your reservation is not confirmed until a South Whidbey Parks & Recreation District staff member approves it.
- ❑ The necessary time for set-up and clean up should be included in the start and end times on the reservation form.
- ❑ If you are planning to use an activity field, please complete an Athletic Facilities Reservation Form.
- ❑ We recommend that you have your approved reservation form on-hand during your scheduled use in the event of any scheduling conflicts.
- ❑ The shelter will accommodate 55-75 people, depending on seating arrangement. Generally, there are nine tables (total) in the shelter, with two additional tables on the grounds beside the structure.
- ❑ Electricity is available for limited, light use, such as a small boom box, etc.
- ❑ Water is not available at the shelter site; however water is obtainable at other locations in the park.
- ❑ Fires are only permitted in the designated fire ring or grill.
- ❑ Alcoholic beverages are prohibited on South Whidbey Parks & Recreation premises.
- ❑ Water balloons or squirt gun fights are NOT allowed in the restrooms, the shelter, or the surrounding areas of the park.
- ❑ Amplification of music is not allowed.
- ❑ You must vacate reserved park sites upon request by Park staff.
- ❑ It is the applicant's responsibility to ensure that the outdoor site is left in the same condition as it was found prior to use. Please collect any litter or decorations and deposit in the trash containers. Picnic tables and benches should be cleaned off.
- ❑ The picnic shelter area should be clear 30 minutes prior to the posted park closing time.